



Steele High School English 3 Class Rules and Policies

Teacher: Mrs. Neuse (Room G238) **Contact:** pneuse@scuc.txed.net or 619-4000

➡➡ Important!!

Parents, please send me an e-mail message which includes an e-mail address where I can contact you. I will be sending out periodic newsletters and information about English III and upcoming assignments. I will add the e-mail address you send me to my English III mail list. Thank you!!

Mrs. Neuse's e-mail address: pneuse@scuc.txed.net

Class Rules

1. Follow District Policies as listed in current handbook.
2. **Student ID's MUST BE worn at all times while on campus.**
3. **Be on time.** I will follow the school tardy policy. Tardies are also tied in with EXEMPTIONS!
4. **Be prepared.** This means having your own supplies with you and being ready to learn every day. Students will receive detention for repeated lack of supplies.
5. **Be respectful.** Be considerate of those around you and give yourself and them the opportunity to learn. Disruption of class and conduct unfit for the classroom will result in parent contact, detention, and ultimately a referral to the office.
6. Students are to remain in their desks until dismissed by the teacher.
7. **Food and drink are not allowed in the classroom.**
8. Go to the restroom and take care of personal business BEFORE class; passes are used only for emergencies.

Supplies

- a blue or black pen
- Post-It "Sticky Tabs" (3 different colors)
- 1 subject spiral notebook
- wide-rule loose-leaf notebook paper
- Highlighters (pink, blue, yellow & green)

Grading Policy

Nine Weeks

- 50% of the nine-week grade will come from **SUMMATIVE EVALUATIONS** (tests, essays, and projects).
- 50% will come from **FORMATIVE EVALUATIONS** (quizzes, daily work and homework).

Semester Average

- 80% of the semester grade will come from the average of the 2 nine-weeks grades.
- 20% of the semester grade will come from the mid-term/final.

Course Grade

- Average of the 2 semester averages.

Students' grades can be accessed using Parent Connection found on the school district home page. Grades will be updated weekly.

Late Work/Absences

- Follow the school/district policies regarding late work and absences.
- If a student is absent, it is his or her responsibility to learn what was missed and to make arrangements to make up the work; this work should be done before or after school.

Retesting

- A student may retest in every nine-weeks grading period if he/she fails a major exam. The student needs to arrange the retest within a week of when the test is returned to the student. The highest grade that can be earned on a retest is the average of the two test grades (not to exceed a 75).

Tutorials

- I will offer tutoring Thursdays and Fridays from 7:45 until 8:30 a.m. Additional tutoring is available with other English III teachers. Afternoon tutoring **is by appointment only**.

*** The student must give at least one day's notice before planning to attend tutoring to ensure the teacher is not otherwise committed.**

This list of rules and contact information may be kept at home; however, the following signature page needs to be filled out completely and returned to Mrs. Neuse before September 6, 2019. Parents will also fill out a Google Form.

Parent and Student Signature Sheet

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Please sign and return to indicate you understand the video permission form, rules and policies for English III.

Student's Name (please print)

Student's Signature

Primary Parent or Guardian (please print)

Primary Parent / Guardian Signature

Home Phone

Work Phone

Cell Phone

E-mail Address

Place a star by the phone number that is best for daytime contact.

Secondary Parent or Guardian (please print)

Parent/ Guardian Signature

Home Phone

Work Phone

Cell Phone

E-mail Address

Place a star by the phone number that is best for daytime contact.

Please e-mail me if you have additional information about your child that you feel would help me teach him or her this year.